

## **Terms of Reference for the Ivan & Blanche Darrach Bursary**

***The Ivan and Blanche Darrach Bursary*** was established in 1995 through the generosity of Mr. & Mrs. Darrach. They were both students who did not finish the full four years at the Prince of Wales College.

Ivan delivered milk from the family dairy business; in later years, he worked as an attendant with the PEI Department of Health. Blanche was a federal civil servant for most of her working life. Ivan and Blanche were Elders in their respective United Church congregations. Both were interested in children with none of their own. They have established this fund as an expression of their Christian faith and their desire to help others.

### **The criteria for awarding this bursary are as follows:**

1. Applicants must intend to register during the following academic year for full-time studies at the University of Prince Edward Island at the second, third, or fourth year level.
2. In granting bursaries, priority will be assigned in the following descending order:
  - a) Good Christian Character
  - b) Financial Need
  - c) Passing or better grades
1. In order to aid in the evaluation procedure, applicants must submit:
  - a) Transcript of marks
  - b) Two letters of reference that evaluate the applicant in terms of the criteria given above. Those submitting letters of reference must be unrelated to the applicant and must have known the applicant for a minimum of two years in the context of educational institution, religious organization, workplace or volunteer organization.
  - c) An essay, no longer than 500 words, on the topic of "*How the University of Prince Edward Island's motto: Faith, Knowledge, Service*" reflects my lifestyle.

Recommendation forms are confidential once completed.

Your application and letters of reference should be marked confidential and forwarded before May 31 to:

### **The Board of Trustees**

Trinity United Church  
220 Richmond St.  
Charlottetown, PEI  
C1A 1J5

**The Ivan and Blanch Darrach Bursary**

**DEADLINE: May 31**

(PLEASE NOTE: reference letters and transcript must be forwarded)

Student's Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Place of Birth: \_\_\_\_\_ Faculty & Year: \_\_\_\_\_

Marital Status: Single ☐  
Married ☐  
Divorced ☐

**Applicants Resources:**

From Summer and/or current employment: \_\_\_\_\_  
From scholarships/ bursaries received or expected: \_\_\_\_\_  
Student loan and/or line of credit: \_\_\_\_\_  
From other sources (parents, relatives, etc.): \_\_\_\_\_  
Spouse's gross annual income, if applicable: \_\_\_\_\_  
TOTAL: \_\_\_\_\_

List any exceptional expenses incurred during the year. Do not include ordinary living expenses such as groceries, mortgage, etc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List dependant children (if applicable)

NAME	DATE OF BIRTH
_____	_____
_____	_____
_____	_____

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

**PLEASE NOTE: ONLY SUCESSFUL APPLICANTS WILL BE NOTIFIED**

**TO BE COMPLETED BY PARENT OF APPLICANT**

(If applicant is under the age of 22)

Are you a one-parent family? Yes ☐ No ☐

Gross annual family income/salary? \_\_\_\_\_

Annual income from all other sources? \_\_\_\_\_

TOTAL ANNUAL INCOME: \_\_\_\_\_

List any exceptional expenses incurred during the year. Do not include ordinary living expenses such as groceries, mortgage, etc.

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List dependant children (if applicable)

NAME

DATE OF BIRTH

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Explain any special circumstances which may affect your ability to help pay for the education of the applicant:

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\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE